

Welcome to Alder Health Services. The Health Center team is committed to provide you with the highest quality medical and mental health services. We will work together to coordinate the services you need and provide the best care possible. The entire Health Center team is dedicated to your health and well-being and respects the unique needs of each patient.

As new patient, you can save time during your first appointment by completing the New Patient Registration Form prior to your visit. Completing the form before you arrive helps the assist the staff in making sure we have all the information we need to provide you with quality care and treatment. The form can be completed by hand, or on-line at www.alderhealth.org. If you have any questions, please contact our office at 717-233-7190, ext. 237.

We are pleased that you have chosen Alder Health Services for your healthcare needs and look forward to seeing you soon.

Sincerely,

The Providers and Staff of the Alder Health Services Health Center



The information requested in this form, and any information subsequently gained for your medical record, is confidential and protected under applicable federal and state laws.

Legal Name First	Middle Name or Initial	Last			Prefe	rred Name
Legal Sex Required for insurance billing Male Female	g and legal entities.	Date of Bi	rth		Socia	al Security Number
Primary Phone Mobile Home Work Okay to leave a detailed message	Secondary Phone Mobile Hon Okay to leave a de		/ork sage	E-Mail Address	Regis	ter for patent portal
Address Street	City			State		ZIP Code
Language(s) Spoken English Spanish French Portuguese Hindi Other:	ace American/Alaskan Na Asian Black Hawaiian/Pacific Islan White Decline to Specify Other:	tive der		y ispanic/Latin Am ot Hispanic/Latir		Marital Status Single Married Partnered (Domestic Partner) Legally Separated Divorced Widowed Other:
Gender Identity Male (including Transmasculine)	☐ Female (including Tra	ınsfeminine	e) [Non-binary	Assigned Sex	
Preferred Pronouns ☐ He, him, his ☐ She, her, hers ☐	They, Them, Theirs 🔲 (Other	Sexual (Orientation ian	☐ Heterose	exual 🗌 Bisexual 🔲 Other:
Preferred Pharmacy			Would	you like to use o	ur in house pl	harmacy (CCN)? YES NO
Emergency Contact Name	Emergency C	ontact Pho	ne		Relationshi	ip to patient:
Authorization for Release of Informat May we leave test results via voicemail Who may receive information on your be	? Yes No	?				
Name:		_ Relat	ionship:			
I certify that the above information is to	rue and correct to the b	est of my l	knowled	ge.		
Patient Signature:			Dat	e:		

By signing above, I verify my identity entered above and that all responses are truthful and represent my knowledge of the applicant. In place of your signature, please type your full legal name:



ALDER HEALTH SERVICES NOTICE OF PATIENT RIGHTS AND RESPONSIBILITIES, PRIVACY PRACTICES AND FINACIAL POLICY

PATIENT RIGHTS AND RESPONSIBILITIES

Patients have the freedom to obtain services from any institution, agency, pharmacy, person, or organization that is qualified and willing to furnish the services.

Patients have the right to the confidentiality of healthcare information.

Patients have the right to participate in healthcare decision-making, including the right to consent to or refuse treatment.

Patients have the right to know the names, titles, and qualifications of staff members serving them.

Patients have the right to information about Alder Health's operations and services, including hours of service, fees, and financial policies.

Patients have the right to know how to provide feedback on services, including how to make a suggestion and how to make a formal complaint.

Patients are responsible for participating as active members of their health care team and be active participants in the services in which they elect to enroll. Patients are responsible for respecting the time and resources provided by Alder Health. Patients must arrive on time for their appointments and appointments must be canceled 24 hours in advance in order to avoid discharge.

Patients are responsible for arriving on time in order to be seen for their scheduled appointment.

Patients are responsible for understanding their insurance benefits and providing accurate and current insurance information.

Patients are responsible for making timely payments of all charges.

Initials:____

NOTICE OF PRIVACY PRACTICES

Notice of Privacy Practices. Alder Health Services has a Notice of Privacy Practices which describes how we may use and disclose your protected health information, how you can access your protected health information, and ways to exercise other rights concerning your protected health information.

Revisions to Notice of Privacy Practices. We reserve the right to change our Notice of Privacy Practices and to make the terms of any change effective for all protected health information that we maintain. This includes information created or obtained prior to the date of the effective date of the change. Copies of revised notices will be available at the reception desk and can also be obtained by submitting a written request to our Director of Operations.

Initials:____

FINANCIAL POLICY

Self-Pay

Alder Health understands that not every patient has medical insurance coverage. All patients who pay out-of-pocket are expected to pay in full at the time of service.

HRT Flat Rate

Alder Health does not participate in every available insurance program. In recognition of this, we offer a self-pay program to medical patients seeking hormone replacement therapy (HRT) at a cost of \$100 for the initial visit and \$75 for each follow-up visit.

Forms of Payment

Alder Health agrees to provide health services in return for a fee. Cash, personal check, debit cards, Visa, Master Card, or Discover cards are acceptable forms of payment.

Returned Checks

There is a \$25.00 service charge for all returned checks.

Health Insurance

Insurance policies are a contract between a client and their insurance company. If clients participate in an insurance plan accepted by Alder Health, the client is responsible for providing the information necessary to submit claims on their behalf

It is the expectation that each client will pay the copay fee determined by their insurance company at the time of service.

Some health services provided by Alder Health may not be covered by certain insurance companies. If a bill is generated following services, it is the expectation that the client will pay this bill upon receipt.

It is not the responsibility of Alder Health to dispute insurance claims. Client must contact the number on the back of their issued insurance card if they have questions or concerns about services covered, copay amounts, or bills received for services.

I understand that it is my responsibility to notify Alder Health of any changes to my insurance coverage and that I am responsible for any unpaid services not covered by my insurance package.

Laboratory Fees

Patient may choose which laboratory they would like their specimens sent to for processing (Quest, Pinnacle, MDL). It is the Patient's responsibility to pay any laboratory fees not covered by insurance.

Initials:_	
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I have carefully read and fully understand this consent form and all of	my questions have been adequately answered.
Patient Signature	Date
Patient Printed Name	

By signing above, I verify my identity entered above and that all responses are truthful and represent my knowledge of the applicant. In place of your signature, please type your full legal name:



LATE ARRIVAL POLICY

Alder Health's providers, medical assistants, and staff aim to make your visit a pleasurable one. In an effort to serve you better, we ask for your prompt arrival to appointments and proper notice for any cancellation.

We make every effort to be on time. Unfortunately, when even one client arrives late, it can throw of the entire schedule. If a client is more than 10 minutes late for an appointment, the appointment may need to be rescheduled. You may be given the option to wait for another appointment time on the same day, but priority will be given to clients who arrive on time.

We will try to accommodate late clients as best as possible, but cannot compromise the quality and timely care provided to other clients.

We ask that you plan to arrive 10 minutes prior to your scheduled appointment in order to complete the registration and rooming process.

Alder Health appreciates your compliance and understanding of thi	s policy.
Patient Signature	Date



CONSENT FOR TREATMENT

I attest that I am competent and have the right to consent for treatment, and I hereby give my consent to treatment and authorize Alder Health Services to treat me for any medical or mental health condition, provided that the provider has explained to me my condition, the treatment procedures, alternative methods of treatment, foreseeable risks of any treatment, and any undesirable results. I further authorize the care provider to perform any additional or different treatment that is thought necessary should, during treatment, a condition be discovered that was not previously known.

I have carefully read and fully understand this consent form and all of my questions have been adequately answered.

By signing below, I verify my identity entered above and that a In place of your signature, please type your full legal name:	all responses are truthful and represent my knowledge of the applicant.
Printed Patient Name	Date
Patient Signature	_

TELEMEDICINE CONSENT

Due to the Covid-19 pandemic, currently we offer telehealth services via Doxy.me.

By signing this form, I understand the following:

- 1. I understand that the laws that protect privacy and the confidentiality of medical information also apply to telemedicine, and that no information obtained in the use of telepsychiatry which identifies me will be disclosed to other entities without my consent.
- 2. I understand that I have the right to withhold or withdraw my consent to the use of telemedicine in the course of my care at any time, without affecting my right to future care or treatment.
- 3. I understand that I have the right to inspect all information obtained in the course of a telemedicine interaction, and may receive copies of this information for a reasonable fee.
- 4. I understand that a variety of alternative methods of primary care may be available to me, and that I may choose one or more of these at any time.
- 5. I understand that it is my duty to inform my healthcare providers involved in my medical/psychiatric care.
- 6. I understand that I may expect the anticipated benefits from the use of telemedicine in my care, but that no results can be guaranteed or assured.

I have read and understand the information provided above regarding telemedicine, have discussed it with my medical provider or such assistants as may be designated, and all of my questions have been answered to my satisfaction. I hereby give my informed consent for the use of telemedicine in my medical care.

l hereby authorize	to use telemedicine in the	ne course of my diagnosis and treatment.
Please send Doxy.me contact li	nk via	nail
Signature of Client:		Date:
Print	Name:	
If authorized signer, r	relationship to patient:	



Behavioral Health Intake Assessment

Name:			(pronouns_) Da	te:		
Service(s) you are seeking	g:						
Behavioral health services ☐ Psychiatry/medication i ☐ Individual, couples, or f	managen amily the	егару		Access to gender ☐ Assessment or ☐ Letter for surge	letter for HF		re
Why are you seeking this	service?	What are	your prima	ry concerns?			
What are your treatment of	goals?						
How can we help you ach	ieve you	r goals?					
What are your strengths?	Things you	u're good at	t, what you like	about yourself, qualities o	thers apprecia	te about yo	u, etc.
What are your limitations?	? Things th	at are diffic	ult for you, wha	at you don't like about your	rself, challenge	es, barriers,	etc.
Mental Health							
Symptoms							
Depressed mood Crying spells Unable to enjoy activities Excessive guilt Excessive irritability Fatigue Anxious/nervous Anxiety/panic attacks Excessive worry Change in sleep patterns Change in sex drive Other: To your knowledge, have moods, perceptions, or th Diagnosis(es):	□ □ you beer oughts?	□ Yes □ I	No	Racing thoughts Isolating from others Excessive energy Impulsivity Forgetfulness Difficulty concentrating Delusions Suspiciousness Hallucinations Change in appetite Increased risky behavior Other:		Yes/ past	Yes/ current
Family history of mental h				abuse:			



How much do yo On a scale of 0-	our er ·10:	notions	and me Commer	ental healt nts:	th symptoms	affect your day	to day life?	
What are your c	urren	t copin	g skills fo	or managi	ing sympton	is or intense em	otions?	
What do you en	joy do	ing for	fun or re	elaxation?	>			
Is religion or spi Describe:								
Have you ever he How often do you Do/did you cons	ou hav	e thes	e though	its?	v	Vhen was the m	s □ No ost recent time?	
Have you ever e	experi ovide	enced a brief	any type descript	of abuse tion if you	or another	raumatic event able doing so:	or situation? □ Yes □ No	
Use of non-pres	cribe	d subst	ances in			ı? How often?		
	ates nedicat ce:	tion:	ever cau	used you	problems? J		problems, health concerns, etc.	Alder Hea Services
Please list past	and c	urrent	behavior	al health	and/or subs	ance abuse trea	tment you have participated in	1
Psychotherapy Psychiatric PHP/IOP Inpatient	No	Yes	Date(s)		_	r or facility	Treated for	
May we request	recor	ds fror	n your cı	urrent and	d previous m	ental health pro	viders? □ Yes □ No	
Physical he	ealth	1						
Medical Concert Allergies:								
Current medicat	tion in	cluding	j prescrip	otion, OTO	C, suppleme Frequency	nts, etc. Taking for		



Hospitalizat	tions		
Date	Where?	Why?	
	rcise? Yes No f exercise and how often	1?	
Is there any	thing you would like to cl	hange about your health?	
Family,	relationships, and	d support systems	
Who raised	you and lived in your ho	usehold when you were growing up?	_
What is you	ur relationship with those	people like now?	
Who do you	u currently live with and w	vhat is your relationship like with them?	
Do you fee	safe at home and in you	ır relationships? □ Yes □ No	
Relationshi	p status: ☐ Married ☐ P	Partner(s) Single Other:	
Do you hav	e children? □ Yes □ No	If yes, what are their names and ages?	
Who in you	r life is the most supportion	ve?	
ls anyone i	n your life not supportive,	, or harmful to you in any way?	
Do you fee	l you have adequate socia	al support?	
☐ Asexual Are you sex	xually active? □ Yes □	☐ Lesbian ☐ Pansexual ☐ Straight/Heterosexual ☐ Otl	
Educati	on/Occupation/Fi	nancial Stability	
Any educat	high school? ☐ Yes ☐ ☐ ion or training after high subtained a degree or certifierved in the Military? ☐ Y	school? ☐ Yes ☐ No Describe: fication? ☐ Yes ☐ No Describe:	

Are you currently:	O a sum attions	Employer	
□ Working	Occupation:	Employer:	
	renticeship Where?	For:	
☐ Unemployed			
□ Disabled			
☐ Retired			
☐ Other:			
•	eure and able to afford the things you	u need? □ Yes □ No	
Anything else y	ou want us to know?		
<u> </u>			
Anything you w	ant to ask about?		



AUDIT (Alcohol Use Disorder Identification Test)

How often do you have a drink containing alcohol?	Never	Monthly	2-4 times monthly	2-3 times weekly	4 or more weekly
How many drinks containing alcohol do you have on a typical day when you are drinking?	1-2	3-4	5-6	7-9	10 or more
How often do you have six or more drinks on one occasion?	Never	Less than monthly	Monthly	Weekly	Daily or most days
How often during the last year have you found that you were unable to stop drinking once you started?	Never	Less than monthly	Monthly	Weekly	Daily or most days
How often during the last year have you failed to do what was normally expected of you because of drinking?	Never	Less than monthly	Monthly	Weekly	Daily or most days
How often during the last year have you needed a first drink in the morning to get yourself going after a heavy drinking session?	Never	Less than monthly	Monthly	Weekly	Daily or most days
How often during the last year have you felt guilt or remorse after drinking?	Never	Less than monthly	Monthly	Weekly	Daily or most days
Have you or someone else been injured as the result of your drinking?	No	Yes, but not in	the last year	Yes, durin	g the last year
Has a friend, relative, or doctor or other health worker been concerned about your drinking or suggested you cut down?	No	Yes, before t	he last year	Yes, durin	g the last year

Saunders JB, Aasland OG, Babor TF, De La Fuente JR, Grant M. 1 993. Development of the Alcohol Use Disorders Identification Test (AUDIT): WHO collaborative project on early detection of persons with harmful alcohol consumption-11.

DAST-10 (Drug Use Questionnaire)

These questions refer to the past 12 months.

Have you used drugs other than those required for medical reasons?	Yes	No
Do you abuse more than one drug at a time?	Yes	No
Are you always able to stop using drugs when you want to?	Yes	No
Have you had "blackouts" or "flashbacks" as a result of drug use?	Yes	No
Do you ever feel bad or guilty about your drug use?	Yes	No
Does your spouse (or parents) ever complain about your involvement with drugs?	Yes	No
Have you neglected your family because of your use of drugs?	Yes	No
Have you engaged in illegal activities in order to obtain drugs?	Yes	No
Have you ever experienced withdrawal symptoms (felt sick) when you stopped taking drugs?	Yes	No
Have you had medical problems as a result of your drug use (e.g. memory loss, hepatitis, convulsions, bleeding, etc.)?	Yes	No
1000 buttle Addition Decemb Foundation Author Honoux A Skinner Bh D		

1982 by the Addiction Research Foundation. Author: Harvey A. Skinner Ph.D.



BDI-II

Name:	Date:

Please read each group of statements carefully. Circle one state in each group which best described the way you have been feeling during the past 2 weeks, including today.

Sadness

- 0 I do not feel sad.
- 1 I feel sad much of the time.
- 2 I am sad all the time.
- 3 I am so sad or unhappy that 1 can't stand it.

Pessimism

- 0 I am not discouraged about my future.
- 1 I feel more discouraged about my future than I used to be. 2 I would like to kill myself.
- 2 I do not expect things to work out for me.
- 3 I feel my future is hopeless and will only get

Past Failure

- 0 I do not feel like a failure.
- 1 I have failed more than I should have.
- 2 As I look back. I see a lot of failures.
- 3 I feel I am a total failure as a person.

Loss of Pleasure

- 0 I get as much pleasure as I ever did from the things I enjoy I feel more restless or wound up than usual.
- 1 I do not enjoy things as much as I used to.
- 2 I get very little pleasure from the things I used to enjoy.
- 3 I cannot get any pleasure from things I used to enjoy.

Guilty Feelings

- 0 I do not feel particularly guilty.
- 1 I feel guilty over many things I have done or should have
- 2 I feel quite guilty most of the time.
- 3 I feel guilty all of the time.

Punishment Feelings

- 0 I do not feel I am being punished.
- 1 I feel I may be punished.
- 2 I expect to be punished.
- 3 I feel I am being punished.

Self-Dislike

- 0 I feel the same about myself as ever-
- 1 I have lost confidence in myself.
- 2 I am disappointed in myself.
- 3 I dislike myself.

Self-Criticalness

- **0** I do not criticize or blame myself more than usual.
- 1 I am more critical of myself than I used to be.
- 2 I criticize myself for all of my faults.
- 3 I blame myself for everything bad that happens.

Suicidal Thought or Wishes

- 0 I do not have any thoughts of killing myself.
- 1 I have thoughts of killing myself, but I would not carry them out.
- 3 I would kill myself if I had the chance.

Crying

- 0 I do not cry any more than used to
- 1 I cry more than I used to.
- 2 I cry over every little thing.
- 3 I feel like crying but I can't.

Agitation

- 0 I am no more restless or wound up than usual.
- 2 I am so restless or agitated that it's hard to stay still.
- 3 I am so restless or agitated I have to keep moving or doing
- something.

Loss of Interest

- **0** I have not lost interest in other people or activities.
- 1 I am less interested in other people or things than before.
- 2 I have lost most of my interest in other people or things.
- 3 It is hard to get interested in anything.

Indecisiveness

- 0 I make decisions about as well as ever.
- 1 I find it more difficult to make decisions than usual.
- 2 I have much greater difficulty in making decisions than I used to.
- 3 I have trouble making any decisions.

Worthlessness

- 0 I do not feel I am worthless.
- 1 I do not consider myself as worthwhile or useful as I used to.
- 2 I feel more worthless as compared to other people.
- 3 I feel utterly worthless.

QUESTIONS CONTINUED >



Loss of Energy

- 0 I have as much energy as ever.
- 1 I have less energy than I used to have.
- 2 I do not have enough energy to do very much.
- 3 I do not have enough energy to do anything.

Change in Sleeping Pattern

- 0 I have not experienced any change in my sleeping pattern.
- 1a I sleep somewhat more than usual.
- 1b I sleep somewhat less than usual.
- 2a I sleep a lot more than usual.
- 2b I sleep a lot less than usual.
- 3a I sleep most of the day.
- 3b I wake up 1-2 hours early and cannot get back to sleep.

Irritability

- 0 I am no more irritable than usual.
- 1 I am more irritable than usual.
- 2 I am much more irritable than usual.
- 3 I am irritable all the time.

Change in Appetite

- 0 I have not experienced any change in my appetite.
- 1a My appetite is somewhat less than usual.
- 1b My appetite is somewhat greater than usual.
- 2a My appetite is much less than before.
- 2b My appetite is much greater than usual.
- 3a I no appetite at all.
- 3b I crave food all the time.

Concentration Difficulty

- 0 I can concentrate as well as ever.
- 1 I cannot concentrate as well as usual.
- 2 It is hard to keep my mind on anything for very long.
- 3 I find I cannot concentrate on anything.

Loss of Interest in Sex

- 0 I have not noticed any recent change in my interest in sex.
- 1 I am less interested in sex than I used to be.
- 2 I am much less interested in sex than I used to be.
- 3 I have lost interest in sex completely.



ZUNG SELF-RATING ANXIETY SCALE

Name: Date:				
low you have been feeling during the past week? Circle the appropriate number for each statement	None or a little	Some of the time	A lot of the time	Most or all of the time
I feel more nervous and anxious than usual.	1	2	3	4
2. I feel afraid for no reason at all.	1	2	3	4
3. I get upset easily or feel panicky.	1	2	3	4
4. I feel like I'm falling apart and going to pieces.	1	2	3	4
5. I feel that everything is all right and nothing bad will happen.	4	3	2	1
6. My arms and legs shake and tremble.	1	2	3	4
7. I am bothered by headaches, neck and back pains.	1	2	3	4
8. I feel weak and get tired easily.	1	2	3	4
9. I feel calm and can sit still easily.	4	3	2	1
10. I can feel my heart beating fast.	1	2	3	4
11. I am bothered by dizzy spells.	1	2	3	4
12. I have fainting spells or feel faint.	1	2	3	4
13. I can breathe in and out easily.	4	3	2	1
14. I get feelings of numbness and tingling in my fingers and toes.	1	2	3	4
15. I am bothered by stomachaches or indigestion.	1	2	3	4
16. I have to empty my bladder often.	1	2	3	4
17. My hands are usually dry and warm.	4	3	2	1
18. My face gets hot and blushes.	1	2	3	4
19. I fall asleep easily and get a good night's rest.	4	3	2	1
20. I have nightmares.	1	2	3	4
	-			

SCORE TOTAL:	

Adapted from Zung WWK. A rating instrument for anxiety. Psychosomatics. 1971;XII:371-379. Reprinted with permission from Psychosomatics, ©1971. American Psychiatric Association

